TECHNOLOGY AND DATA PRIVACY ADVISORY COMMITTEE (TDPAC)

Monday, December 10, 2018   4:30 pm – 6:00 pm

Seminar Room, 1829 Denver West Dr. Bldg #27, Golden, CO 80401

Committee Members in Attendance
- ☒ Jennifer Butts
- ☐ Susanne Cornado
- ☒ Jorge "Yuri" Csapo
- ☐ Scott Maize
- ☒ Cheryl Mosier
- ☐ Virge "T.O." Owens
- ☐ Dan Rohner
- ☒ Phillip Romig III
- ☐ Jenifer Ross-Amato
- ☐ John Sullivan
- ☐ Mike Wilcox

Jeffco Staff in Attendance
- ☒ Mary Beth Bazzanella
- ☒ Hope Corrales
- ☐ Carol Eaton
- ☒ Jeremy Felker
- ☐ Matt Flores
- ☐ Jef Fujita
- ☒ Floy Jeffares
- ☐ Brett Miller
- ☒ Chris Paschke
- ☐ Shawn Rhoades
- ☐ Betty Standley
- ☐ Fran Williamson
- ☒ Sarah Sena

I.   Call to Order
   a.   The meeting was called to order at 4:42 by Chris Paschke, executive director information security and data governance.

II.   Introduction
   a.   Mr. Paschke started the meeting with a discussion should the meeting proceed with so few committee members present. It was determined that we would proceed because we valued the feedback from the committee for the Data Management Tactic. It was also decided that the FERPA and Software Vetting Updates would take place at the next TDPAC meeting after the New Year.

III.   Data Management Tactic
   a.   Hope Corrales, director of enterprise application architecture, explained that the Data Management Tactic is one of the three tactics that will be represented from Information Technology for the Strategic Plan. She presented a diagram that showed a chaotic over view of how the architecture is presently being managed. In its current state it is complex, incomplete, expensive, inefficient and unsupportable.   With the drive for innovation this has compounded the problem. There are over 1200 applications if you include the ones vetted by schools and teachers and this has made it more difficult for EAA to build this data architecture. Ms. Corrales showed a data maturity model indicating we are at level two (emerging) and how we need to move the level three (integrated) in order to support the Strategic Plan.
   b.   Ms. Corrales further explained that to get to the future state we will need to eliminate the redundant process, while still being able to consolidate and be comprehensive. We will need to work across departments with data governance, privacy policies and procedures. We will need to agree how to change as a strategic committee. We hope to do this work by consolidating and adopting the Ed-Fi Data Standard mechanisms that will integrate with our vendors. We will need to build a data integration strategy, and then expand data management and governance through Collibra
   c.   If we structure the data to be understood by users, vendors and other educational entities then data-based decision making for student learning will be supported across the organization and schools. By July 2022 100% of Jeffco's district-supported instructional/learning applications

will be integrated into a single source to enhance reporting and operational decision making.

    d. Going forward our plan will be to continue to develop shared data strategy, embed data management requirements into existing process, enable collection of data management requirements using Collibra, and adopt Ed-Fi data standard and begin mapping data assets. We will build an Operations Data Store using Ed-Fi, work with Key vendors to build compliance, and implement data dashboards.

IV. Upcoming Milestones:

    a. January 2019: IT rollout of Collibra to document data assets

    b. March 2019: School and staff data populated into Jeffco ODS; 1st Extract sourced from Jeffco ODS (POC)

    c. April 2019: Data integration roadmap build

    d. May 2019: Data extract roadmap built

V. Closing

    a. The meeting adjourned at 5:59 pm.